



## Professional Development Log 2023-2024 Seneca R-7 School District

Professional Development Activity	Date	Hours	Activity Description	Location
Indian Academy (New Teachers ONLY)	8/8/23- 8/9/23	12 hours	District Overview/ Missouri Learning Standards/Sped./PLC/Classroom Management/Expectations/Technology /Mentor/Mentee information	PAC
Infinite Campus Training	8/15/23	1 hour	Infinite Campus initial training with Whitney Jones.	SIS
Raptor Training with SRO	9/18/23	½ hour	SOR presented how to use the new emergency app that will be used for implementing drills.	SIS
SeeSaw Training/Q&A	9/18/23	½ hour	John Wydick and Allie House gave a basic overview and answered questions about how to use SeeSaw with students.	SIS
CleverTouch Training/Q&A	9/18/23	½ hour	Whitney Jones gave basic overview training and answered questions regarding how to use CleverTouch boards in the classroom.	SIS
<b>PD Logs must total 15 or more hours for all certified staff.</b>				

(The above entries are examples from the Intermediate. Please delete and add PD that is individualized to your plan.)

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Admin \_\_\_\_\_ Building PD Rep \_\_\_\_\_

It is the responsibility of the individual educator to keep documentation on file of these professional development hours. This form should be signed by a building PD representative, and turned into the building principal by the Friday before the last week of school. You will also need to keep a copy for your files and for your PDP.

Professional Development is any activity that increases your expertise of teaching and the tools you use to teach. (PLC days cannot count as 6 hours of PD, unless you are actually sitting in on a 6 hour training.)

**Examples of Activities Allowed on PD Log**

- Clever Touch Board training/Q&A
- SeeSaw training/Q&A
- Attending EdCamp breakouts
- Coach/Title teachers modeling new curriculum
- LETRS/BIST/PLC/AVMR training/refresher
- Online webinars (attach certificate to log)

**Examples of Activities NOT Allowed on PD Log**

- School staff meetings
- Vertical alignment meetings
- Grade level meetings
- Data collection, collaboration, and analysis